

Kaepa Miami Valley Jrs. Academy Volleyball Guidelines

Athletes Conduct at Tournaments/Practice Sites

It is the intent of the Kaepa MVJA to be a leader in the volleyball community. Members of Kaepa MVJA are expected to lead by example and represent the club appropriately. These guidelines are set forth to protect the safety and integrity of you, your parents and the coaches. Please be aware that all circumstances are not accounted for in these guidelines, and in the event of an unforeseen situation, the Director will enforce the appropriate action for the club. We wish to set the standard for other programs by modeling and understanding these guidelines:

- Equal playing time is **not** guaranteed. Coaches evaluate during practice on a weekly basis. If you have a question about your playing time, set up a time with your coach to discuss it. The coach can provide you with the skills or areas that need improvement.
- “Conduct unbecoming of a lady” will not be tolerated at any Kaepa MVJA function. This covers a wide variety of circumstances, for example the use of foul language or rude gestures towards other athletes, parents, or coaches.
- For safety reasons, you may not leave the playing/practice site at anytime without notifying the coach and obtaining their approval. A parent or athlete must accompany you.
- In the event that friends attend a tournament, it should be understood that you are there to play with your team and focus on what is expected of you as a member of that team.
- Proper nutrition is required. Practices will be very demanding physically and tournaments are an all day affair. Your coach can recommend appropriate food. It is your responsibility to bring your own food, liquids **at tournaments that allow food to be brought in.**
- Teams are responsible for officiating and score keeping during the tournaments (This is an USAV rule). All athletes age 14 and up are required to become OVR Certified in either score keeping or down officiating. All athletes age 13 and under are required to become certified in score keeping.
- All players are expected to attend all practices. You are paying for practice time, not playing time. For an organization such as this to succeed, there must be a commitment, not only from the organization itself, but also from the coaches and the players. You can expect commitment from the coaches. The coaches will be expecting commitment from the players and the parents. *This club is not set up for casual or recreational volleyball play.* Penalties will be as follows: two

missed practices will result in no play for one game, four missed practices will result in no play for one match, and five missed practices will result in removal from the team forfeiting reimbursement of fees. Any missed tournaments will result in no play at next tournament.

- The teams will compete in several tournaments. This information will be distributed to all players and published on the club website www.myjavolleyball.com. Since all information concerning the tournaments is not available at the beginning of the season, there will be additional information during the season. The information will be handed out at practice and be added to the website. Late changes will be added as late as the day before the tournament. Maps and other information will also be posted to the website. One tournament may be two days in length.

- It is mandatory that a parent or a representative attend the first team meeting which will be held in November.

- Kaepa MVJA Tournaments

Each player or parent is expected to help set-up and tear down at every Kaepa MVJA tournament that their team is playing in. It will be a \$100.00 penalty, due before the next tournament, if not followed or your child will sit at the next tournament.

Each child's parent will be assigned in advanced, one hour of concession stand time per tournament. If this requirement is not fulfilled a \$50.00 per tournament penalty will be charged. If this penalty is not paid before the next tournament, your child will sit out the next tournament.

- Fees can be paid at one time or in two installments, due on the following dates:

1/2 of total is due 12/10/2010

Final 1/2 payment is due 1/28/2011

Mail all fees to: Kaepa MVJA
1162 Poplar Hill Drive
Lebanon, Ohio 45036

DO NOT GIVE FEES TO COACHES. COACHES HAVE BEEN INSTRUCTED NOT TO ACCEPT FEES.

- No team member is permitted to leave the tournament site until all officiating responsibilities are completed. There are circumstances where the coach will grant permission to leave, but this is not recommended. If you leave before

officiating duties are completed, without permission, you will be suspended for one match during the next tournament.

- You may request to take game statistics as requested by your coach.
- Only a captain or coaches are permitted to question an official.
- If any Kaepa MVJA teams are playing at the same tournament site, athletes are encouraged to watch and cheer for the team.
- Parents will not coach their daughter from the spectator area.

Expulsions and Suspensions

- While it is not the intent of this Club to suggest there will or could be problems, the mission statement and integrity of this Club should be foremost in our minds. Suspensions have been identified where appropriate in this document. The coach and the Director will evaluate all situations. Fairness to all is our objective; use your common sense in all situations. The club will support the following:

Automatic Expulsion will result for the following offenses:

- Smoking at any Kaepa MVJA function
- Using alcohol or drugs at any time during Kaepa MVJA function
- Approaching a coach, athlete or any other club member in a non appropriate manner at any Kaepa MVJA function
- Anything deemed as criminal activity

Grievance Procedures

This procedure is designed to help athletes and parents with questions, concerns, or problems that may occur during the course of the season. It ensures open communication between all parties involved.

1. Athlete must first ask for a meeting between the coaches and herself to discuss the issue at hand. In case of younger players, the parent may request a meeting.
2. If the issue is still unresolved, a parent is then to ask for a meeting with the coaches, and the athlete to discuss the issue. This discussion should take place at a location considered adequate for a private discussion agreed by both parent and coach (NOT AT A TOURNAMENT AND/OR PRACTICE).
3. If the issue is still unresolved, parents and the athlete will then ask for a meeting with the coach, themselves and the one of the Kaepa MVJA Officers to discuss the issue at hand. Again a scheduled time away from practice or a tournament is

appropriate. The Kaepa MVJA Officer will then form a 3-person committee to review the issue at hand, and will consider all the information and make a decision on this issue at hand.

4. If the issue is still unresolved, parents must ask for a meeting with the Director and officers, the coach and themselves to discuss the issue at a schedule time away from practice or a tournament. The Director will make the final decision with the best interest of the athlete and Kaepa Miami Valley Jrs. Academy in mind.

Please follow these steps in addressing any issues that may arise during your season. We will refer you back to any missed steps if they are by passed. There are rarely issues of this level, but it is important to have this process if one should arise.